

Arrivals from foreign countries

Please fill in using capital letters



Date of arrival: _____
Date - month - year

Expected duration of stay in DK: _____
Date - month - year

Arriving from: _____
Country Address - postal code - city

New address: _____
Street name - house no. - floor - side/door no.
_____ Postal code - city

Is your name on the mailbox? Yes No If no - who do you live with? _____
Surname of the person you live with

Personal information:

Date of birth / CPR no.	All first-, middle- and surnames	Sex	Place of birth	Citizenship
1)	Name: Surname:	M / F	City: Country:	
2)	Name: Surname:	M / F	City: Country:	
3)	Name: Surname:	M / F	City: Country:	
4)	Name: Surname:	M / F	City: Country:	

Member of the Danish National Church? Yes No

Marital status:

Unmarried Married Divorced Widow /Widower

**You need to provide documentation if you want, your marital status recorded in the Civil Registration System.*

Family Status: (Children)

**You need to provide documentaion (ex. Birthcertificate on your children) if you not already have been registered as their parent. (only if your children are living in Denmark or arring with you)*

Doctor / GP: _____

your Phone no: _____

Date and signature _____

State your civil registration number, if you arrive from A nordic country:

1)
2)
3)
4)

To be filled in by the local authorities:

Borgerservice

Stempel og Initialer:

Folkeregisteret

Person.ID: (UIP)

Dato Afgørelse fra US: (UIP)

Indrejsedato der registreres i CPR:



Registration of expected departure

According to the Danish CPR-law Section 24 (1) anyone who moves to another country has to report the departure before leaving Denmark.

I am staying in Denmark for less than 1 year and want to report my departure today by filling out the following:

Date of departure: _____
Date - month - year

Departures to: _____
Country

Address

Postal code and city

According to the CPR-law Section 24 (1), The National Registration Office (Borgerservice) will deregister you with effect from the date you have mentioned above. It means that your CPR-number will be deactivated and you will lose your rights to social benefits in Denmark from the date of your departure. You have to destroy your yellow health insurance card or return it to Borgerservice when you leave.

If your plans of departure changes, you are obligated to inform Borgerservice before you leave.

If you move to another municipality before your departure from Denmark, you need to contact the new municipality regarding your registration.

I am staying in Denmark for more than 1 year and will report my departure before I leave Denmark
*** you are obligated to report your departure by law. Violation can result in a fine.**

Full name

Phone number

E-mail

Date

Signature

**Arrivals from foreign countries are regulated by the Danish Act on Civil Registration Numbers, chapter 5. § 16:
Moving to Denmark from abroad:**

16.-(1) Registration of persons moving to Denmark from abroad in the CPR can only take place if the stay in Denmark is to last more than three months.

(2) Persons moving to Denmark from a Nordic country shall only be obligated to report their move if their stay in Denmark is to last more than six months. The same shall apply to persons who are nationals of an EU/EEA country or Switzerland, as well as the family members of such persons who are covered by the regulations of the European Community on free movement, establishment and exchange of services etc., but who are not nationals of an EU/EEA country or Switzerland (third-country nationals). Other persons moving to Denmark shall notify their move if the stay is to last more than three months. The person moving shall notify the move to the new municipality of residence no later than five days after the conditions laid down in subsection (5) and section 17 have been satisfied. The notification may also include members of the household who are moving at the same time and who also satisfy the conditions for registration, thereby exempting them from notifying the move themselves.

(3) Brief visits abroad shall not entail an interruption of the time limits laid down in subsections (1) and (2) for stays in Denmark, as long as the person in question mostly sleeps in Denmark during the period stated. Stays abroad for persons covered by section 24(7)-(9) shall not entail interruption of the time limits laid down in subsections (1) and (2).

(4) If the local authority has specific reason to doubt that the stay in Denmark will last more than three months, the local authority may wait to register the move, unless the person concerned can present documentation, which in the opinion of the local authority, renders it probable that the stay will be of the required duration. Persons arriving for the first time with a residence permit issued with a view to staying permanently, shall always be considered to have met the time condition for registration.

(5) The local authority can only register a move to Denmark, if the person concerned has a residence or permanent place of accommodation in Denmark, cf. section 6(1) and (2) and also meets the conditions in section 17.

The local authority's processing of data:

The local authority will register the information received and pass on the information to other public authorities, private businesses, etc. which are legally entitled to the information or cooperate with the local authority. Furthermore, the local authority may according to the Danish Act on the Civil Registration System and provisions in other legislation pass on information about your name, address and other national register data to other public authorities and in some cases private businesses, etc. You are entitled to know which information the local authority has on you, and you may demand that any wrong information is corrected or deleted.

The local authority's data protection officer:

You may contact the data protection officer regarding your rights according to the data protection legislation. You are entitled to complain to the Danish Data Protection Agency about the processing of your personal data. On datatilsynet.dk you can read more about the data protection officer's role.

Contact and more information:

Web: <https://www.svendborg.dk/om-kommunen/oplysningspligt-efter-databeskyttelsesforordningen>

E-mail: databeskyttelsesraadgiver@svendborg.dk